The University of Toronto

1	University College	10	Convocation Hall	26	Baldwin House (Mathematics)	42	Art & Archaeology
1ab	Psychology	10a*	Examination Halls	27	Forestry	44	Occ. & Phys. Therapy
2	Hart House	11	Botany	28	Dentistry	45	Infirmary
2a	Soldiers' Tower	12	Men's Residences	29	U.C. Men's Residence	47	Archives
3	Library	13	Whitney Hall	30	Arena	50	Falconer Hall (Physical & Health Education)
4	Medicine	13acd	U.C. Women's Residences	30a	Stadium	51	Royal Conservatory of Music
5	Biology	13b	Placement Service	31	Health Service	65	University Extension, 65 St. George St.
6	Engineering	14	Education	32	Graduate Studies	65a	University Press and Bookshop (Rear of 65 St. George St.)
6a	Mechanical Engineering	15	Household Science	33	Supts. Stores	150	Victoria College
6b	Students' Administrative Council	17	Royal Ontario Museum	34	Applied Mathematics	151	Victoria Library
7	Mining	18	Old Central Plant	35	Economics (Political Economy, Social Work, Geography, Business Administration)	153	Annesley Hall
7a	Mill	18a	New Central Plant	36	Nursing	154	Wymilwood
8	Chemistry	20	Electrical Engineering	38*	Military Studies	155	Emmanuel College
8a	Wallberg Memorial (Chemistry, Chemical Engineering)	21	University Press (Plant)	39	Geophysics	160	Trinity College
9	McLennan Laboratory (Physics)	21a	Faculty of Arts	40	Flavelle House (History, Slavic Studies)	162	St. Hilda's College
9a	Workshops	22	Anatomy	41	Spadina Division of Connaught Labs.	170	Wycliffe College
		23	U.C. Women's Union			180	Knox College
		24	Simcoe Hall (Administration)			190b	Loretto College
		25	Hygiene, Connaught Labs.				

*Examination Centres

UNIVERSITY OF TORONTO
UNIVERSITY EXTENSION

Session 1958-59

COURSES AND GENERAL INFORMATION

THE GENERAL COURSE
(Department of Extension)
Leading to a B.A. Degree

This course is designed for those who cannot attend the regular sessions of the University. Evening classes are given during the winter months, and there are daytime classes in July and August.

Admission requirements include nine subjects of Grade XIII, although special consideration will be given to applicants of mature age.

Four subjects may be undertaken in one year—sixteen credits are required to complete the degree.

This course gives an opportunity to concentrate in subjects of special interest. It also offers this wide selection of subjects:

Anthropology, Art and Archaeology, Astronomy, Botany, Chemistry, Economics, English, French, Geography, Geological Sciences, German, History, Italian, Latin, Mathematics, Philosophy, Philosophy (St. Michael's), Physics, Political Science, Psychology, Sociology, Spanish Russian, Zoology.

EVENING COURSE IN BUSINESS
Leading to a Certificate

Obligatory Subjects:

ACCOUNTING ECONOMICS	I Yr.
HUMAN PROBLEMS OF ADMINISTRATION and An optional subject	II Yr.
BUSINESS ORGANIZATION and An optional subject	III Yr.

Optional Subjects:

Corporation Finance
Marketing
Mercantile Law
Production
Psychology

Candidates must successfully complete examinations in six subjects in order to qualify for the Certificate. No more than *two* subjects may be undertaken in one year.

EVENING TUTORIAL CLASSES

Ageing in the Modern World
Ancient Civilizations of Mexico
Anthropology
Art of Speech
Aspects of Archaeology
Basic Movement
Contemporary History
Development of the Executive
Development of Self Expression
Economics—Introduction to
Effective Speaking
English Composition
English for New Canadians
The English Language
French
General Geology
Geography
German
A History of the Relations of Soviet Russia with the Western World
How to Listen
A Human Dream (Utopian and Satirical Literature)
Interior Decoration
Introduction to Concert Music
Introduction to Logic
Introduction to Play Production
Italian
Journalism
The Joy of Singing
Law and the Layman
Literature and Society
Magazine Writing
Mental Health
Mineral Deposits
Moons, Planets and Stars
Nature Study
Nutrition
Philosophy
Piano Classes for Adult Beginners
Preserving Ontario's History
Problems of Ethics in Modern Society
Psychology
Rhythmical Exercises for Women
Russian, the Practical Way
Shakespeare is Alive
Social and Political Ideals of Today
So You're Going Travelling
Spanish
Statistical Methods
Studies in the Bible as Literature
Talking of Textiles
Technical Writing
Understanding French Canada
Writing for Broadcast
Writing the Basic Story

BUSINESS AND INDUSTRY COURSES

Administrative Practices
Accounting—Introductory
Accounting—Intermediate
Accounting—Advanced
Accounting—Fundamentals for Non-Financial Executives
Advertising
Business Law
Canada's Major Industries
Communications in Business—Oral—Written
Cost Analysis (Management Controls)
Economic Geography
Economic History
Economics in Business
Engineering Techniques for Digital Computers
Food in Industry
High Speed Data Processing
Industrial and Business Administration I
Industrial Management
Internal Auditing
Investment in Securities
Machine Accounting
Marketing I
Marketing II
Money, Banking and Finance
Municipal Government
Office Management
Personnel Administration—The Development of a Philosophy
Personnel Administration—Interviewing
Personnel Administration—Labour Relations
Personnel Administration—Training
Physical Metallurgy
Psychology in Business
Public Relations
Purchasing
Quality Control I
Research in Human Relations
Rubber Technology
Statistics Applied to Business
Taxation—Personal and Corporate Taxation
To-Day's Home, Design and Financing
Traffic Management
Workshop in Advertising Management
Workshop in Sales Management

Arrangements are being made to offer some courses for graduates in Electrical and Aeronautical Engineering.

CORRESPONDENCE COURSES

Association of Administrative Assistants
Canadian Association of Purchasing Agents
Canadian Credit Institute
Canadian Institute of Export
Canadian Institute of Realtors
Certified Public Accountants' Association
Chartered Institute of Secretaries
Chartered Life Underwriters' Association of Canada
Insurance Institute of Canada
Society of Industrial and Cost Accountants

On successful completion of examinations, designations are granted by these organizations.

UNIVERSITY EXTENSION SERVICES

The Department of University Extension is responsible for the adult education programme of this University. In addition to the activities shown in this brochure, the Department collaborates with the Canadian Broadcasting Corporation in its television programmes, with the Royal Ontario Museum, and the Canadian Association for Adult Education in providing lecture courses; and conducts special courses requested by professional groups.

In this Session 1957–58, the total enrolment was 16,772.

The Department also assists organizations and clubs throughout the Province in arranging lecture programmes.

UNIVERSITY OF TORONTO
UNIVERSITY EXTENSION

ADMINISTRATIVE STAFF

Director . . . . . D. C. Williams, M.A., PH.D.
Associate Director . . . . . J. A. McIntyre, B.A.
Assistant Director . . . B. N. Honeyford, B.A., PH.D.
Assistant Director . . . . . Dorothy Milner
Secretary . . . . . Margaret Pratt, B.A.
Supervisor, Business and Industry and Correspondence Courses . H. L. Mills, B.A., M.COM.
Assistant, General Course (Department of Extension) . . . . . Anita H. Shearer, B.A.
Assistant, Evening Classes . . . . Helen G. DENNE
Assistant, Business and Industry Courses Jessie L. Harwood
Assistant, Correspondence Courses . . Inge Kassbaum
Assistant, Accounts . . . . . Certrude F. Pearce

GENERAL INFORMATION

Registration

Registration in person may be made at 65 St. George Street, (No. 65 on map) between 9 a.m. and 5 p.m., except Saturdays. Applications made by mail should be addressed to: University Extension, 65 St. George Street, Toronto 5.

Early Registration and Counselling:

Place: Wallberg Building, North East corner St. George and College Streets.

Time: Tuesday, September 16th, 7.30–9 p.m.
Thursday, September 18th, 7.30–9 p.m.
Monday, September 22nd, 7.30–9 p.m.
Wednesday, September 24th, 7.30–9 p.m.
Wednesday, October 1st, 7.30–9 p.m.

Information

For further particulars regarding opening dates and fees, or for descriptive pamphlets, write to University Extension, 65 St George Street; Toronto 5 or telephone WAlnut 3-6611, Locals 304, 308, 526, 527.

For information regarding the General Course (Department of Extension), ask for Local 300.